

EMPLOYEE BENEFITS –FUNCTION AND OBJECT CODE 200-200

B. PROJECT # : _____02

FEDERALLY FUNDED POSITIONS

- **Must include TPAF (7.35%) and FICA (7.65%). Total 15%**
- **Other benefits (such as health, disability etc.) may be included; however, the maximum amount is based on the district's local contract**

- **Must budget 7.65% for FICA**
- **Optional: TPAF (7.35%)**

- **Must include FICA (7.65%)**
- **The maximum amount of fringe benefits is based on the district's local contract**

- **TPAF AND FICA CANNOT BE REQUESTED**
- **The maximum amount of other fringe benefits is based on the district's local contract**

N. Revision #: _____ **Date**_____

L. Page _____ of _____

M. TOTAL:	\$
------------------	----

INSTRUCTIONS
FY02 BUDGET DETAIL FORM B
EMPLOYEE BENEFITS –FUNCTION AND OBJECT CODE 200-200

Follow guidelines on the Budget Detail Form B concerning federally funded positions and state funded positions, TPAF, and FICA.

- A. Indicate whether the grant is for secondary or post secondary programs;
- B. Enter Project Number . The Project Number consists of the type of grant plus the district/college/agency code plus the last two digits of the fiscal year;
(example: PERK 0000 – 02)
- C. Enter the Eligible Recipient's name;
- D. Enter the title of each position for which benefits are requested. Enter the name of the employee, if known at time of submission;
- E. Enter the Goal and Objective from the approved Five-Year Plan that will be addressed by the expenditure of funds for this position;
- F. Enter the code for the Standard and Measure being addressed by the specific expenditure;
Use the following codes:
 - Academic Proficiency - AP
 - Evidence of Completion - C
 - Vocational-Technical Skill Proficiencies - VT
 - Placement Achievement – P
 - Non-Traditional Training – NT
- G. Requested Salary Amount: Enter the amount(s) as listed on the Budget Detail Form C for each salary;
- H. FICA: Enter the FICA amount. This amount is determined by multiplying the salary amount by 7.65%;
- I. TPAF: Enter the TPAF amount for each TPAF position, determined by multiplying the salary amount by 7.35%;
- J. Other Fringe Benefits: The eligible recipient may request funds for additional benefits as dictated by the local contract. This amount is determined by multiplying the salary amount by the per cent of additional benefits according to the contract with the local employees unit;
- K. Total Amount for Fringe Benefits: Enter the total amount of fringe benefits (FICA, TPAF and other benefits) for each position;
- L. Enter the page number;
- M. Add the total benefits for all positions and enter the amount; and
- N. If the form is revised after original approval, enter the revision number and date of the revision submission.